

DEMAREST BOARD OF EDUCATION

REGULAR MEETING AGENDA

Luther Lee Emerson School - Gymnasium
July 13, 2021
7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- June 15, 2021 COW and Regular Meeting Minutes
- June 15, 2021 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

XII. REVIEW OF AGENDA

- A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
B. Public comment.
C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to accept the resignation of Diana Colondres, Demarest Middle School grades 5 - 8 World Language Spanish, effective June 30, 2021, PCR 2140-040-200-00001 account numbers 11-120-100-101-040-00-03 and 11-130-100-101-040-00-03, as recommended by the Chief School Administrator.

B. Instruction – Pupils/Programs

1. Move to approve the following out of district placement and tuition, associated related services, transportation and 1:1 aide as applicable, for the 2021/2022 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
6910327941	Valley Program	\$79,610.00	n/a	No	7/1-6/30
362021	Valley Program	\$79,610.00	n/a	No	7/1-6/30

2. Move to approve the following summer services through Region III Northern Valley district, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	Term
7581078892, 8709824150, 3822663561, 1698647696, 2830053729, 7064581525	Valley Summer Program	\$1450.00	7/1-7/30
7581078892, 3822663561	Orton Gillingham	\$710.00	7/1-7/30

3. Move to approve the following contracts with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for the 2021/2022 school year, as recommended by the Chief School Administrator:

Student ID	Level of Service	Cost
2273019823	Level 1	\$ 2,200.00
4538439360	Level 1	\$ 2,200.00
8491500919	Level 1	\$ 2,200.00

4. Move to approve basketball schedules as attached, for the 2021/2022 school year, as recommended by the Chief School Administrator.

C. Support Services – Staffing

D. Support Services – Board of Education

1. Move to approve Demarest PTO donations for the 2021/2022 school year, as attached, as recommended by the Chief School Administrator.

2. Move to approve acceptance of the following Fiscal Year 2022 ESEA Consolidated Formula Sub-grant Allocations; Title IIA, Title III and Title IV, as recommended by the Chief School Administrator:

	Title IIA	Title III	Title IV
Demarest	\$ 4,659	\$ 2,599	\$ 5,947
Holy Angels	\$ 3,176	\$ 0	\$ 4,053
Total	\$ 7,835	\$ 2,599	\$ 10,000

3. Move to approve that the Demarest Board of Education resolves to refuse the ESEA Title I Part A funds allocated for the 2022 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.

4. Move to award the contract for HVAC, Boiler/Burner and Automatic Temperature Controls Repairs (Bid #20-01), Pennetta Industrial Automation, LLC, for 2021/2022 second of two one year options, as recommended by the Chief School Administrator: move to renew

Contractor	Hourly Rate	Markup %
Pennetta Industrial Automation, LLC	\$115/\$170/\$220	10%

5. Move to approve the payment of accumulated sick time for Adrienne Ross of 150 days in the amount of \$4,500.00 as per Article VIII-5 of the DEA/Demarest Board of Education Agreement and as recommended by the Chief School Administrator.

6. Move to approve the official report of the school and district harassment, intimidation and bullying grade report under the Anti-Bullying Bill of Rights for the 2019/2020 school year, as recommended by the Chief School Administrator.

7. Move to approve the following textbooks to be discarded, as recommended by the Chief School Administrator:

First Grade Series	Quantity
1.1	83
1.2	85
1.3	75
1.4	83
1.5	84

E. Support Services – Fiscal Management

1. Move to confirm the June 15, 2021 payroll in the amount of \$439,673.78 as recommended by the Chief School Administrator.
2. Move to confirm the June 18, 2021 payroll in the amount of \$464,078.38 as recommended by the Chief School Administrator.
3. Move to confirm the June 30, 2021 payroll in the amount of \$109,550.63, as recommended by the Chief School Administrator.
4. Move to approve the June 2021 in office checks in the amount of \$296,856.99 and July 13, 2021 budget checks in the amount of \$ 901,614.67 as recommended by the Chief School Administrator, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 877,076.87
12 Capital Outlay	\$ 91,664.90
20 Special Reserve	\$ 7,328.69
30 Capital Projects	\$ <u>222,401.20</u>
Total Bills:	\$1,198,471.66

5. Move to approve the following resolution, as recommended by the Chief School Administrator:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of June 30, 2021, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

6. Move to approve the following resolution, as recommended by the Chief School Administrator:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30, 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Move to acknowledge receipt of the June 2021 Report of the Board Secretary, A148 and Report of the Treasurer, A-149, as recommended by the Chief School Administrator.
8. Move to confirm the following budget transfer for June 2021, as recommended by the Chief School Administrator:

From:

Account Number	Description	Amount
11-000-240-440	School Admin.-Copier Leases	134.52
11-000-240-610	School Admin.-Gen Supplies	2,854.86
11-000-251-440	Central Services-Copier Lease	89.68
11-000-251-590	Central Services-Other Purch. Services	2,000.00
11-000-261-420	Required Maint.-Repairs & Maintenance	47,996.74
11-000-261-610	Maint.-General Supplies	929.13
11-000-270-513	Transportation-Between Home/School	2,282.32
11-000-310-610	Food Service-General Supplies	71.33
11-204-100-106	LLD-Aides Salaries	978.92
12-130-100-730	Equipment-Grades 6-8	32,009.00

To:

Account Number	Description	Amount
11-000-240-580	School Admin.-Travel	2,940.00
11-000-240-890	School Admin.-Other Objects	49.38
11-000-251-104	Central Services-Salaries	2,089.68
11-000-262-100	Custodial-Salaries	45,489.23
11-000-262-610	Custodial-General Supplies	3,436.64
11-000-270-512	Transportation-Other Than Btwn Home/School	2,282.32
11-000-310-580	Food Service-Travel	71.33
11-190-100-610	Instruction-General Supplies	32,009.00
11-204-100-610	LLD-General Supplies	978.92

9. **BE IT RESOLVED** that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the following new accounts: Capital Projects Fund and Capital Reserve Fund.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators, as recommended by the Chief School Administrator.

F. Other

1. Move to adopt the following resolution, as recommended by the Chief School Administrator:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday August 17, 2021 and/or August 24, 2021 if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.